Poland Tourist Visa Document Checklist

Applicable for: 90 Days Multiple Entry

Mandatory Documents

Document	Description
☑ Original Passport	Must be valid for at least 6 months after departure date, with at least 2 blank pages.
☑ Copy of Passport Pages	First & last page, all past Schengen, US, and UK visas.
☑ Photograph	2 recent passport-size photos (3.5x4.5 cm, white background).
☑ Appointment Slip	Required on the day of visa appointment.
☑ Cover Letter	Must explain the purpose of the visit, travel itinerary, and expense coverage.
☑ Consent for Biometric Data	Fingerprint submission might be required unless already recorded within the last 5 years for a Schengen visa.

Travel Documents

Document	Description
☑ Flight Tickets	Confirmed onward & return flight reservations.
☑ Travel Itinerary	A detailed day-to-day itinerary outlining your activities and destinations in Poland.

Document	Description
☑ Proof of Return to India	Evidence of ties to India, such as property ownership, family dependents, or confirmed employment.
☑ Hotel Reservation	Confirmed accommodation for the entire trip.
☑ Travel Insurance	Must cover €30,000 for medical emergencies in Schengen countries, valid for the entire duration of the trip.

Financial Documents

Document	Description
☑ Bank Statement	Last 3 months stamped & signed bank statement.
☑ Income Tax Returns (ITR)	Last 2 years ITR with acknowledgment.

Occupational Document

Document	Description
☑ If Employed	Last 3 months' pay slips, employer NOC, employment contract.
☑ If Self-Employed	PAN, company registration proof, last 3 months bank statements.
☑ If Retired	Last 3 months' pension statements or proof of income from business/property.
☑ If Student	Enrollment letter from institution, no older than 30 days.

Conditional Documents

Document	Description
☑ If Minor	Birth certificate, parental consent if traveling alone.
☑ Previous Passport	Previous passport (if available) or proof of prior travel history.
☑ Invitation Letter	If invited by a friend, relative, or organization in Poland, submit a formal invitation letter.
☑ If Sponsored	Sponsorship letter + sponsor’s financials.
☑ If Married	A copy of the Marriage certificate if required.