



OCI Miscellaneous Services Document Checklist

Change in Personal Particulars

Document	Description
☒ Address Proof	Valid document showing your current residential address in India with complete details
☒ Current Passport Copy	Clear copy of first and last pages of your valid foreign passport
☒ Naturalization Certificate	Official certificate confirming acquisition of foreign citizenship from respective government authority
☒ Employment Letter	Recent employment letter stating job role, employer details, and current work location
☒ Existing OCI Card	First and Last 2 pages (copy acceptable)
☒ Marriage Certificate	Submit apostilled or attested marriage certificate if applying based on spouse details

Our Packages

OCI Gratis	OCI Renewal Services	OCI Change in Particulars	Lost or Damaged OCI
Processing Time: 4-6 Weeks	Processing Time: 5-6 Weeks	Processing Time: 4-6 Weeks	Processing Time: 5-6 Weeks
Government Fees: \$0	Government Fees: \$45.44	Government Fees: \$90	Government Fees: \$99.44
Visament Fee: \$60	Visament Fee: \$150	Visament Fee: \$150	Visament Fee: \$150
Validity: Lifelong	Validity: Lifelong	Validity: Lifelong	Validity: Lifelong
Start Application ?	Start Application ?	Start Application ?	Start Application ?